

REGISTRATION OF VENDORS/SUPPLIERS - 2026

Crucible Lusaka is a residential A-Level school that prepares ambitious students to become pioneering leaders for prosperous Zambia. In preparation for our second cohort of Cambridge International A' A-Level intake, Crucible extends invitations to well-established, qualified vendors and suppliers of:

(a)	Property maintenance	(b)	Marketing services and media coverage
	Provision of cleaning and sanitary services, and products		Printing and print media, and printing material
	Provision of landscaping services		Development of digital media campaigns
	Supply, installation, and maintenance of fire equipment, alarm systems, and		Media coverage of school and school-related events
(c)	Travel and logistics services	(d)	Information, Communication, and Technology (ICT) services
	International and local travel agent		Supply of ICT Equipment (Hardware, Software)
	Car hire and long-term vehicle hire/leasing and airport transfers		Provision of Internet Service and WAN Service Provider
	Freight, customs, and international moving agents		Supply and Maintenance of Power Back-up Services (UPS/Solar Systems)
(e)	Catering and event coordinating	(f)	School and general supplies
	Catering Services and managing the school's in-house kitchen		Supply of Office and classroom furniture
	Event Planning and Decor		Supply of Science Laboratory Equipment
	Supply of kitchen & industrial kitchen equipment and utensils		Supply of indoor sports/entertainment equipment
	Supply of Drinking Water and Water Dispensers		Supply of Uniforms and sports wear and general supplies
(g)	Human resource services	(h)	Other services
	Recruitment and talent acquisition		Provision and maintenance of security services and surveillance
	Training and development		Provision of laundry services
			Insurance and insurance brokerage services

Further note that this invitation to supply goods and services does not constitute an offer of business. Registered suppliers shall, at the discretion of management, be invited to bid for specific tenders floated during the year. Interested vendors and suppliers must declare a family relationship to any Crucible Lusaka staff in their submission, along with:

1. Valid 2025 registration and compliance certificates (ZRA Tax Clearance Certificate, NHIMA Registration Certificate, NAPSA Compliance Certificate, Workers Compensation Certificate), and Municipal Council Certificates where applicable. Prospective vendors and suppliers are expected to submit the 2026 certificates by 31 January 2026
2. Proof of being in business for longer than five years, PACRA Certificate of Incorporation
3. A summary of traceable references of similar works undertaken, a list of past reputable clients, and a business profile with contacts
4. Where possible, be registered with a relevant professional body (e.g., PIA, ZICA, ZIHRM, ZIM, EIZ, National Council for Construction, etc.)

All interested candidates and entities should submit their applications to procurement@cruciblelusaka.org stating the category they are bidding for in the email title by Friday, the 5th of December 2025 at 16:00hrs CAT.

