



ZAMBIA FORESTRY AND FOREST INDUSTRIES CORPORATION PLC

INVITATION FOR BIDS

TENDER FOR THE DESIGN, DEVELOPMENT, INSTALLATION AND COMMISSIONING OF AN ELECTRONIC PROCUREMENT SYSTEM

Tender No. ZAF-OBN/01/25:

1.0 BACKGROUND

The Zambia Forest and Forestry Industries Corporation PLC (ZAFFICO), is a publicly listed company on the Lusaka Securities Exchange, whose mandate is plantation forestry management and wood processing.

ZAFFICO now seeks professional services for the design, development, installation, and commissioning of a robust Electronic Integrated Procurement System. Funding for this initiative has been allocated in the 2025 budget, and part of these funds will be applied to eligible payments under the resulting contract.

2.0 SCOPE OF WORK

ZAFFICO now invites sealed bids from eligible and qualified bidders for the provision of a robust, secure, and scalable Electronic Integrated Procurement System (e-Procurement System). The system must:

- Integrate with ZAFFICO's ERP/financial system.
- Provide a reporting and analytics dashboard.
- Provide a supplier portal and performance tracking module.
- Enable preparation and issuance of RFQs, RFPs, and ITBs.
- Support purchase requisitions and order processing.
- Allow for contract award notifications and reporting.
- Ensure a user-friendly and secure interface with full audit trail functionality.

Detailed specifications are provided in the bidding documents.

3.0 BID PROCESS

Bidding will be conducted through the Open Bidding procedure in accordance with the ZAFFICO Procurement Policy and Procedure.

4.0 ENQUIRIES

For further information and to inspect the bidding documents, contact: **Head Procurement** ZAFFICO Head Office, P.O. Box 71566, Dola Hill, Ndola Tel: +260 212 671516 / 671482, Email: lochab@zaffico.co.zm

5.0 BID SUBMISSION METHOD AND DATE

All bids must be submitted through an email: tenderbox@zaffico.co.zm on or before Friday 19th December, 2025 at 16:00hours. .

**HEAD PROCUREMENT
FOR/MANAGING DIRECTOR
ZAMBIA FORESTRY AND FOREST INDUSTRIES CORPORATION PLC**