



INVITATION FOR BIDS (IFB)

OPEN NATIONAL COMPETITIVE BIDDING (ONCB)

IFB NO. ZNBC/17702/3/777/2025

**TENDER FOR THE PROVISION OF CONFERENCE AND ACCOMMODATION SERVICES
FOR ZNBC ON TWELVE (12) MONTHS RUNNING CONTRACT BASIS**

1.0 BACKGROUND

The Zambia National Broadcasting Corporation (ZNBC) was established as a Public Service Broadcaster through the ZNBC Act Chapter 154 of the Laws of Zambia. It is a strategic institution in the country operating as a statutory body under the Ministry of Information and Media (MIM).

2.0 OBJECTIVE

ZNBC has funds in the 2025 Budget for conference and accommodation services and it is therefore intended that part of the proceeds be applied to cover eligible payment under the contract for the provision of conference and accommodation services on twelve months running contract basis for ZNBC.

3.0 ELIGIBILITY

Pursuant to section 39 of the Procurement Act No.8 of 2020 as amended by Section 15 of the Public Procurement Amendment Act No. 17 of 2023, ZNBC now invites eligible bidders through Open National Competitive Bidding method of procurement for the provision of conference and accommodation services on twelve months running contract basis for ZNBC.

Interested bidders can download a complete set of Bidding Documents through the Electronic Government Procurement (e-GP) System on the website of the Zambia Public Procurement Authority <https://www.zppa.org.zm>.

Bidders who wish to participate in this tender shall be required to make payment of a non-refundable fee of **K1000.00** using the online payment platform available on the ZPPA e-GP System.

4.0 CLARIFICATIONS

Interested Bidders wishing to obtain further information can contact the Procurement and supplies Unit at ZNBC Mass Media Complex along Alick Nkhata Road on +260 211 253304

5.0 SUBMISSION OF BIDS

Bids shall be submitted online through the ZPPA e-GP System on or before **Friday 29th December, 2025 at 11:00 hours local time**. The opening of the bids received shall be done online through the ZPPA e-GP System on the same date at 11:00 hours local time.

**HEAD PROCUREMENT AND SUPPLIES UNIT
FOR/DIRECTOR GENERAL
ZAMBIA NATIONAL BROADCASTING CORPORATION**

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