

INVITATION FOR BIDS

ZRA/ONB/034/2025: TENDER FOR THE PROVISION OF CONVEYANCING SERVICES FOR THE ACQUISITION OF TITLE DEEDS FOR ZAMBIA REVENUE AUTHORITY PROPERTIES.

The Zambia Revenue Authority (ZRA) has set aside funds for the provision of Conveyancing Services for the acquisition of Title Deeds for Zambia Revenue Authority Properties. The Zambia Revenue Authority has both Commercial and Residential properties around the country that are acquired to support the functions of the Authority. Following the Government's directive for public institutions to obtain title deeds for their properties, ZRA has embarked on an exercise of title deed acquisition for its properties country wide.

The Zambia Revenue Authority now invites sealed bids from eligible and qualified bidders to participate in the tender for the provision of Conveyancing Services for the acquisition of Title Deeds for Zambia Revenue Authority Properties.

Bidding will be conducted through Open National Bidding (ONB) procedures consistent with the Public Procurement Act No.08 of 2020 as amended by the Public Procurement Amendment Act No. 17 of 2023 of the Laws of Zambia and the Public Procurement Regulations, Statutory Instrument No. 30 of 2022.

Eligible and interested bidders may obtain further information and inspect the Bidding Documents at the Zambia Revenue Authority, 10th Floor, Revenue House, and P.O. Box 35710 Lusaka, Zambia. The Bidding Document can also be accessed on the Zambia Revenue Authority website: www.zra.org.zm. **ELECTRONIC OR TELEFAX BIDS WILL NOT BE ACCEPTED.**

Preference and Reservation Schemes will be applied in accordance with The Public Procurement (Preference and Reservation Schemes) Regulations, Statutory Instrument No. 45 of 2025.

A complete set of bidding documents may be purchased by eligible bidders from the Zambia Revenue Authority, 10th Floor, Revenue House, and P.O. Box 35710, Lusaka. Participation is free for both Citizen and local bidders only.

Appropriately bound, sealed, and bold labeled "Tender for the provision of Conveyancing Services for the acquisition of Title Deeds for Zambia Revenue Authority Properties" bids must be deposited in the Tender Box situated on the 10th Floor, Revenue House, Lusaka on or before **Friday 16th January 2026 at 10:00 hours local time.**

Bids will be opened in the presence of bidders' representatives who choose to attend the opening of bids in the Zambia Revenue Authority Board Room on the 10th Floor of Revenue House on **Tuesday 13th January 2026 at 10:00 hours local time. LATE BIDS WILL NOT BE ACCEPTED.**

The Secretary
ZRA Procurement Committee
For /Commissioner General
ZAMBIA REVENUE AUTHORITY