

INFORMATION ON BUSINESS OPPORTUNITIES FOR 2026

Date: 6.02.2026

Reference no: PC 2501

Subject: Supply of Goods, Works & Services for NCA-DCA – Zambia Joint Country Programme.

Contracting Authority: Norwegian Church Aid

Deadline for submissions: 27.02.2026 at 14:00 hrs

Norwegian Church Aid (NCA) and DanChurchAid (DCA) united in 2011 to establish the Zambia Joint Country Programme, adopting an integrated approach to programme implementation, monitoring, evaluation, fundraising, communications, and advocacy. Both NCA and DCA share a common history, identity, mandate, and mission to save lives, build resilient communities and seek justice. This strengthens our partnership, enabling efficient and effective collaboration to amplify our impact and enhance support for our partners. This partnership has provided a strong foundation for delivering humanitarian, advocacy, and long-term development programmes in Zambia, in collaboration with like-minded Civil Society Organisations (CSOs) both faith-based and secular.

NCA-DCA in Zambia invites qualified suppliers of one or two of the following goods and services to respond to this advertisement. Each supplier is permitted to submit responses for a maximum of two categories from the list provided.

Suppliers who have responded to this advertisement and provides the required information may be invited to participate in the procurement procedures for the relevant lot(s).

Goods and services needed:

1. SUPPLY

- Supply of hardware equipment
- Supply, installation and maintenance of air conditioners
- IT equipment, consumables and maintenance
- Fuel and lubricants supply
- Supply of vehicle tyres & spares
- Supply of hygiene kits chemicals and equipment
- Assorted household groceries
- Supply of Pool chemicals
- Assorted office stationery and furniture
- Printing of books, newsletters, leaflets, posters, t-shirts etc.
- Supply of branded items such as clothing, stationery, visibility materials etc.

2. SERVICE

- Graphic design and communications services
- Clearing and forwarding services
- Travel agency (local and air travel)
- Hotels, resorts, lodges, conference facilities and outside catering

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- Courier services
- Firefighting equipment commissioning and maintenance
- Refuse and sanitary services
- Property maintenance (electrical, plumbing and general maintenance)
- Vehicle hire (goods and passenger)
- Vehicle maintenance and service
- Network infrastructure services (telephone, IT)
- Insurance services (motor, marine, medical/medical schemes, office etc.)
- Consultancy Services for programme implementation (research, monitoring, evaluation and learning; technical/institutional capacity building of local CSO partners; facilitation of meetings, workshops, seminars, retreats and training of partners)

3. WORKS

- Architectural and construction services
- Borehole survey, drilling and equipping (such as water pumping equipment, water storage)
- Installation works. (where supply and installation is combined)
- Electrical works
- Fabrication

The interested supplier shall provide the following information to the Contracting Authority using the contact details below:

- Indicate which supplies or service you are interested in supplying.
- Provide the following information:
 - The company's name and contact details.
 - Company Registration Certificate
 - Tax Identification and Clearance Certificates
 - Commercial/Industry accreditation, if applicable
 - Brief description of the company's background and main line of work; and
 - Experience with this kind of supply/service.
 - A price list if available and a list of references

This is purely information on business opportunities and does not constitute a commitment to purchase or any other form of contractual commitment with the Contracting Authority.

Any subsequent contract will be subject to the Norwegian Church Aid General Terms and Conditions for contracts and the Code of Conduct for Contractors, available at the following link. Printed versions are available on request.

<https://www.kirkensnodhjelp.no/en/about-nca/for-contractors/>

Information should be provided to the following address by e-mail deadline date: **27.02.2026 at 14:00 hrs.**

Norwegian Church Aid
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Katima Mulilo, Lusaka
Tel: +260 211 260 704
E-mail: Procurement.Zambia@nca.no