



The Republic of Zambia
MINISTRY OF HOME AFFAIRS AND INTERNAL SECURITY
Zambia Refugees and Host Communities Project-ZRHCP

REQUEST FOR EXPRESSIONS OF INTEREST-REOI
(CONSULTING SERVICES – FIRMS SELECTION)

Country: Zambia

Name of Project: Zambia Refugee and Host Community Project

Loan No. /Credit No. / Grant No.: E3730-ZM

Project ID No: P503941

Reference No. ZM-MHAIS-475872-CS-QCBS

Assignment Title: *Preparation and validation of detailed engineering design, technical specifications, cost estimates, tender documents and provision of construction supervision of the upgrading, renovations and expansion of School infrastructure and Health facilities in Kalumbila district.*

1. The Government of the Republic of Zambia has received financing from the World Bank toward the cost of implementing the Zambia Refugee and Host Community Project – ZRHCP. The Ministry of Home Affairs and Internal Security (MOHAIS) as the implementing agency intends to apply part of the proceeds for Consulting Services for the preparation and validation of detailed engineering design, technical specifications, cost estimates, bidding documents and provision of construction supervision of the upgrading, renovation and expansion of School infrastructure and Health facilities in Kalumbila district. The Project Development Objective of the ZRHCP is “to improve access to socio-economic opportunities for refugees and host communities” and under its Component 2: Climate Resilient Community Infrastructure; the Project seeks to rehabilitate and expand Six (6) Schools and Two (2) Health Posts in Meheba refugee settlement and its host communities of Kalumbila district in North Western Province.
2. The consulting services (“the Services”) include Preparation of;
 - a. Environmental and Social Impact Assessments (ESIAs) and associated environmental and social safeguards instruments, in accordance with national regulations and World Bank requirements,
 - b. preparation of detailed, site-specific designs, including the adaptation and updating of the Ministry of Education and Ministry of Health’s standard (generic) designs to incorporate climate-resilient features and address site-specific conditions,
 - c. preparation of technical specifications, bills of quantities and cost estimates,
 - d. preparation of tender documents,
 - e. provision of construction supervision services, including day-to-day site supervision, quality control, measurement and certification of works, contract administration support, and coordination with the PMU, MoE and MoH, Provision of supervision and technical support during the Defects Liability Period (DLP), including inspections, verification of defect rectification, and issuance of completion-related certificates; and,
 - f. Support to the PMU during final project closure, including preparation of as-built drawings, final completion reports, and handover documentation.

The School and Health infrastructure are as follows:-

No.	Name
1	Meheba A Boarding Secondary School
2	Meheba B Day Secondary School
3	Meheba D Primary School
4	Meheba H Primary School
5	Kananga Day Secondary School
6	Manyama Primary School
7	Meheba D Rural Health Centre
8	Kananga Rural Health Post

3. The total duration of the assignment shall be thirty-one (31) months phased as tabulated below:-

Phase	Description	Duration
Phase I	Inception Phase, including desk review, reconnaissance surveys, stakeholder engagement, and environmental and social reporting	2 months
Phase II	Detailed Engineering Designs and Tender Documentation	2 months
Phase III	Construction Supervision	15 months
Phase IV	Defects Liability Period Monitoring	12 months

The assignment implementation start date, taking into account the selection process, is April 2026. The assignment will commence on the Effective Date of the Contract and conclude upon completion of the final inspection of works at the end of the Defects Liability Period (DLP). The detailed Terms of Reference (ToR) for the assignment can be obtained upon request from the email address indicated below.

4. The MoHAIS now invites eligible consulting firms ("Consultants") to submit their Expression of Interests (EOI) for the proposed **Consulting Services for the preparation and validation of detailed engineering design, technical specifications, cost estimates, preparation of tender documents, and provision of construction supervision of the upgrading and expansion of School and Health infrastructure in Kalumbila district.**
5. Interested Consultants should provide information demonstrating that they have the required expertise, qualifications and relevant experience to perform the Services. The shortlisting criteria are:
 - i) Experience and track record of the firm
 - The core business of the consulting firm should be centered on multidisciplinary civil engineering consultancy or any other related field, with strong proven expertise in the following sub-fields: -
 - Preparation of detailed engineering designs, drawings, and technical specifications
 - Development of engineer's cost estimates and bills of quantities and bidding documents
 - Provision of construction supervision and contract management services
 - Compliance with national building standards, sector guidelines, and environmental and social safeguards
 - Demonstrate possession of a minimum cumulative experience of five (5) years providing similar consulting services
 - Experience working on similar nature and scale of work and or with donor-funded or development-partner-funded programs such as the World Bank, African Development Bank, UN Agencies, GIZ or any other is an added advantage.
 - ii) Technical and managerial capability of the firm
 - Application of proven design tools and methodologies, such as: Computer-aided design (CAD) and engineering analysis software, Standardized quality control procedures for design reviews, Value engineering to optimize cost and functionality.
 - Demonstrate capability to coordinate a multi component assignment by providing evidence of having provided similar stable organizational structure comprising the key experts relevant to the assignment as may be required for this assignment. **Note that submission of curriculum vitae for key experts are not required as part of the Expression of Interest as they will not be evaluated at the shortlisting stage.** Only evidence of capacity and experience of directors needed to coordinate, supervise and carry out quality assurance is required at this stage.
6. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" *6th Edition-February 2025* ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.
7. Consultants may associate with other firms to enhance their qualifications, and should indicate clearly the type of association as either a joint venture and/or a sub-consultancy.
8. A Consultant will be selected in accordance with the **Quality and Cost Based Selection** method set out in the Procurement Regulations.

Further information or clarification and a copy of the Terms of Reference for the proposed assignment can be obtained on request from the address below.

Four copies clearly marked "Expression of Interests (EOI) for the proposed **Consulting Services for the the upgrading and expansion of School and Health infrastructure in Kalumbila district**" should be addressed to and deposited in the Tender box located on first floor-Block A on the address below on or before 13th March 2026:-

The Permanent Secretary-CRIAR
Ministry of Home Affairs and Internal Security
Head Office,
Independence Avenue,
P.O. Box 50997,
Lusaka, Zambia.

EOIs may also be submitted online through the email address below, however, hard copies are preferable.

- (i) Attention: Procurement Specialist -ZRHCP
Email: Blandina.Ziwa@mohais.gov.zm