



General insurance
limited
Solid partners, flexible solutions

ZSIC GENERAL INSURANCE LIMITED

REQUEST FOR EXPRESSIONS OF INTEREST

REGISTRATION OF MOTOR ASSESSORS, AUTO REPAIRERS, SALVAGE BROKERS, ROADSIDE ASSISTANCE PARTNERS, LOSS ADJUSTERS, SURVEYORS, FORENSIC LOSS INVESTIGATORS AND UNDERWRITING AGENTS FOR ZSIC GENERAL INSURANCE LIMITED

EOI No. ZSICGI/PU/IS/01/2026

Date: 09/09/2026

ZSIC General Insurance Limited (ZSIC GI) is a company incorporated in 2009 under The Companies ACT No 10 of 2017. It is licensed by the Pensions and Insurance Authority (PIA) to provide general insurance services under the Insurance ACT of 1997 as amended in 2005. The main shareholder is the Industrial Development Corporation (IDC).

With unmatched expertise, ZSIC GI is the ultimate choice for Motor Vehicle, Home, Business, and Agricultural insurance. We pride ourselves in maintaining a flexible business attitude to meet the ever changing needs of our esteemed clients. Our Headquarters is situated at Stand No. 7431, Premium House, Independence Avenue, in the Central Business District (CBD) of Lusaka, Zambia. In addition, we have the largest network of branches in Zambia with representation in all the ten (10) provinces. This provides convenient access to all our products and services to clients countrywide.

In order to successfully conduct its business, ZSIC GI often requires the services of well established and reputable Motor Assessors, Auto Repairs, Salvage Brokers, Roadside Assistance Partners, Loss Adjusters, Surveyors, Forensic Loss Investigators and Underwriting Agents.

ZSIC General Insurance Limited now invites expressions of interest from suitably qualified Service Providers for the purpose of registration in the following categories for a period of two (2) years;

S/N	CATEGORY
1.	Motor Assessors
2.	Auto Repairs
3.	Salvage Brokers
4.	Roadside Assistance Partners
5.	Loss Adjusters
6.	Surveyors and Forensic Loss Investigators
7.	Underwriting Agents

Note: Interested Service Providers must take note that registration for these categories shall be under prescribed classifications, namely; Grade A, Grade B and Grade C Service Providers. Categorization of Service Providers shall be undertaken at the sole discretion of ZSIC GI.

APPLICATION PROCESS AND SUBMISSION INSTRUCTIONS

Your Expression of Interest will be expected to satisfy the following conditions and an application that will not satisfy the minimum conditions will be considered non-responsive:

S/N	ITEM DESCRIPTION	REQUIREMENTS
1.	Address of Procuring Entity	The Managing Director, ZSIC General Insurance Limited, Plot 7431, P.O Box 30894, Lusaka
2.	Details of Scope of Assignment	REGISTRATION OF MOTOR ASSESSORS, AUTO REPAIRS, SALVAGE BROKERS, ROADSIDE ASSISTANCE PARTNERS, LOSS ADJUSTERS, SURVEYORS, FORENSIC LOSS INVESTIGATORS AND UNDERWRITING AGENTS FOR ZSIC GENERAL INSURANCE LIMITED
3.	Restriction of Eligibility	Service Providers that meet the listed qualification and capacity criteria.
4.	Key Criteria to be met to qualify for shortlisting	1. Submission of proof of registration as a legal entity in form of a Certificate of Incorporation or PACRA Registration. 2. Service providers are required to submit PACRA forms indicating the Shareholding Structure; 3. Submission of valid ZRA Tax Clearance Certificate and must be valid as at application closing date; 4. Submission of valid certificate of compliance from the National Pension Scheme Authority (NAPSA), or another relevant proof of social contribution compliance, which must be valid as at tender opening date/beyond; 5. Submission of Company Profile showing physical address, list of clients, nature of service provided as well as their contact details and Services that your firm provides; 6. A covering letter or expression of interest. The applicant must strive to highlight ability to perform the assignment and attach a minimum of two (2) traceable reference letters; and 7. Another relevant information to support your expression of interest such as available machinery e.g.: Toll/Recovery Trucks.
5.	Expression of Interest Submission Details	1. Documents clearly labelled "EOI No. ZSICGI/PU/IS/01/2026; Request for Expressions of Interest - Registration of Motor Assessors, Auto Repairs, Salvage Brokers, Roadside Assistance Partners, Loss Adjusters, Surveyors, Forensic Loss Investigators and Several Underwriting Agents for ZSIC General Insurance Limited"; Service Providers must clearly indicate their preferred category. 2. The closing date for submissions is Friday 25th September 2026 at 16:30hrs; 3. Proposals must be submitted to procurement@zsicgi.co.zm or manually to the Procurement Unit – 1st Floor Premium House and addressed to: The Managing Director ZSIC General Insurance Limited
		1st Floor, Premium House Plot 7431, Independence Avenue, Lusaka Note: Manual submissions must have 1 Original Copy and 5 Duplicate Copies.

You may obtain further information and detailed Terms of reference from ZSIC General Insurance Limited, Procurement Unit, Premium House, P.O. Box 30894, Lusaka, Zambia or via email: procurement@zsicgi.co.zm

ZSIC GI is under no obligation to shortlist any Service Provider who expresses interest.

**Taonga Tina Manda
Head Procurement
For/MANAGING DIRECTOR
ZSIC GENERAL INSURANCE LIMITED**