

Tender for Rehabilitation of Water-Borne Toilets – AIM Zambia Project

Keepers Zambia Foundation | Contract | Western and Southern Provinces, Zambia
Target Sites: Kalomo & Namwala Districts (Southern Province); Shangombo & Sikongo Districts (Western Province)

Introduction

Keepers Zambia Foundation (KZF), in partnership with People In Need (PIN) and with financial support from CELIM, is implementing the Integrated Action for Mitigating the Effects of Climate Change on the Most Vulnerable Communities in Zambia (AIM Zambia) project. The project supports the Government of Zambia's response to El Niño-induced drought through an integrated, multisectoral approach covering Agriculture and Food Security, Health and Nutrition, and Water, Sanitation and Hygiene (WASH). As part of its WASH interventions, the project will rehabilitate four (4) water-borne toilets: Kasenga Girls Secondary School (Namwala District), Kalomo Town Market (Kalomo District), Mutanda Rural Health Centre (Shangombo District), and the mother-shelter at Sikongo Mini Hospital (Sikongo District).

Scope of Works

The work involves rehabilitating existing defunct water-borne toilets. As the extent of damage differs from site to site, bidders must undertake their own assessment through a mandatory site visit for each lot they intend to bid for, and prepare their own comprehensive costed Bill of Quantities (BOQ) based on the actual condition of the facilities. The assessment shall cover civil and structural components (slabs, walls, roofing, rainwater disposal), architectural finishes (flooring, tiling, doors, windows, partitions, ventilation), plumbing and sanitation systems (water supply, drainage, septic tanks, wastewater disposal), applicable mechanical and electrical installations (pumps, wiring, solar components), and accessibility features for persons with disabilities. Where painting is required, two coats of oil-based paint shall be applied over properly prepared surfaces, matching the existing building colour as approved by KZF. Tender prices shall include all labour, materials, equipment, transport, supervision, taxes and incidental costs required for satisfactory completion.

Required Documentation

- Company registration (PACRA)
- Valid NCC Certificate
- ZPPA Registration
- Valid Tax Clearance Certificate

- TPIN
- Workers Compensation Certificate
- EIZ Licence
- Company profile
- Bank statements (latest 3 months)
- Method statement
- Work plan and Gantt chart
- List of personnel and qualifications
- Evidence of similar works (contracts, completion certificates, references)
- List of equipment

All mandatory documentation must be submitted and signed. In addition to technical capacity and experience, cost-effectiveness, clarity of pricing, and financial capacity will be assessed. Bidders are encouraged to sign the BOQs before submission, as failure to do so may lead to disqualification.

Tender Conditions

- Bids must remain valid for 60 days.
- All submissions must be in English.
- Late or incomplete submissions will not be accepted.
- Attendance at the mandatory site visit is required; only bidders who sign the attendance register are eligible to submit bids.
- KZF reserves the right to accept or reject any bid.

Clarifications and Submission

For any clarifications, please email info@keeperszambia.org before 14 September 2026, the deadline for clarification requests. All bids must be submitted either by email to info@keeperszambia.org or delivered in sealed envelopes to Plot No. 55, Luwato Road, Roma Township, before 18 September 2026 at 17:00 hours, the deadline for tender submission. All attachments should be clearly labelled with the Tender Reference and supplier name; email size should not exceed 70MB, with larger files compressed as ZIP, RAR, 7Z or TAR.