Financial Inclusion for Resilience and Innovation Project
Ministry of Finance and National Planning

Letter of Invitation for Bids

Lusaka, Zambia
Issued on 14th September, 2026

Re: Tender for Supply and Delivery of Five (05) 4x4 Double Cabin Motor Vehicles for Financial Inclusion for Resilience and Innovation Project (FIRIP)
ZMB-2000004924-0101-G-ICB

1. The Ministry of Finance and National Planning has received financing from the International Fund for Agricultural Development (IFAD) towards the cost of Financial Inclusion for Resilience and Innovation Project (FIRIP) and intends to apply part of the financing for the purchase of these goods. The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Financial Inclusion for Resilience and Innovation Project.

The Financial Inclusion for Resilience and Innovation Project (FIRIP), aims to improve rural livelihoods through increased resilience and improved sustainable growth. This will be achieved by improving access to and use of financial services to strengthen resilience and green growth of rural production systems, value chains and livelihoods of poor rural men, women and youth. The implementation of FIRIP is anchored by the Ministry of Finance and National Planning.

2. The purchaser now invites sealed bids from eligible entities ("bidders") for the Supply and Delivery of Five (05) 4x4 Double Cabin Motor Vehicles for Financial Inclusion for Resilience and Innovation Project (FIRIP). More details on these goods and related services are provided in the schedule of requirements in this bidding document.

3. This IFB follows the general procurement notice that appeared on the IFAD website on 6th July 2026 and Times of Zambia newspaper on 19th August 2026 and 4th September 2026 and Zambia Daily Mail newspaper on 24th August 2026 and 31st August 2026.

4. This IFB is open to all eligible bidders who wish to respond. Subject to the restrictions noted in the bidding document, eligible entities may associate with other bidders to enhance their capacity to successfully deliver the goods and related services.

Procurement of five Double cabin vehicles (4X4) for PMU Ref. No: ZMB-2000004924-0101-G-ICB

5. The bidder may obtain bidding documents from the office of the Procurement Specialist, FIRIP Offices, Plot No. 34C, Sable Road, Kabulonga, Lusaka, Zambia, or from the FIRIP website www.firip.org.zm upon the payment of a non-refundable fee of One Thousand Kwacha (K1000)

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or equivalent to any convertible currency through depositing in the following accounts.

ACCOUNT NAME: MOF Financial Inclusion for Resilience and Innovation Project
ACCOUNT NUMBER: 6363743300131 (ZMW) and 6363743300232 (USD)
SORT CODE: 010067
SWIFT CODE: ZNCOZMLU
BRANCH NAME: Zambia National Commercial Bank (ZANACO) Lusaka Civic Centre

Bidders should obtain the receipt after depositing the funds from the office of the Financial Controller, FIRIP Offices 34C Sable Road, Kabulonga, Lusaka, Zambia.

6. Bidding will be conducted using the International Competitive Bidding (ICB) method, the evaluation procedure for which is described in the bidding document, in accordance with the IFAD procurement handbook which is provided on the IFAD website www.ifad.org/projectprocurement. The ICB process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.

7. Please note that a pre-bid conference will not be held as described in the bid data sheet BDS, Section II of the bidding document.

8. Interested bidders should get further and detailed information including the Bidding Document from the FIRIP website www.firip.org.zm

9. Bids must be delivered and deposited in the tender box at the address below and in the manner specified in the BDS ITB 25 no later than **16th November 2026 at 10:00 hours local time.**

Head, Procurement and Supplies Unit
Attention: Procurement Specialist – FIRIP
Ministry of Finance and National Planning
P.O. Box 50062
Street Address: Chimanga Road
Floor/Room number: Ground Floor, New wing, Tender box Reception Area
City: Lusaka
ZIP Code: 10101
Country: Zambia
Telephone: +260976441266
E-mail: contact1@firip.org.zm copy fridaycmumba@gmail.com

10. Bidders should be aware that late bids will not be accepted under any circumstances and will be returned unopened to the bidder. All bids must be accompanied by a bid securing declaration (as required) in the manner specified in the bid data sheet.

11. Please note that electronic bids shall be accepted as defined in ITB BDS 25.

Yours sincerely,

Head, Procurement and Supplies Unit
Attention: Procurement Specialist – FIRIP
E-mail: contact1@firip.org.zm
MINISTRY OF FINANCE AND NATIONAL PLANNING

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