REPUBLIC OF ZAMBIA

MINISTRY OF MINES AND MINERALS DEVELOPMENT

INVITATION TO TENDER (ITT)

TENDER No: MMMD.GRZ.ICT.ITT.557.03.26

TENDER FOR THE SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE MINISTRY OF MINES AND MINERALS DEVELOPMENT SMART OFFICE IMPLEMENTATION

The Ministry of Mines and Minerals Development invites sealed bids from eligible bidders for the supply and delivery of ICT equipment for the Ministry's Smart Office implementation. The key bidding information is summarised below.

Procuring Entity	Ministry of Mines and Minerals Development
Tender number	MMMD.GRZ.ICT.ITT.557.03.26
Procurement method	Open International Bidding document, submission and opening electronically through e-GP
Eligibility	**Restricted to citizen bidders only.** Only citizen-owned companies are eligible to participate in this tender.
Language of bid	English
Bid currency	Zambian Kwacha (ZMW)
Deadline for clarification	Thursday, 22nd October 2026 at 16:30 hours
Deadline for submission of bids	**Monday, 26th October 2026 at 16:30 hours**
Bid validity	90 days
Delivery period	30 days
Bid security	Bid-Securing Declaration with validity of 3 years (no bid security amount required)
Alternative bids	Not accepted
Prices	Not adjustable; Incoterms 2020; goods manufactured outside Zambia quoted DDP

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Warranty / spare parts	12 months warranty (after sales service); spare parts period 12 months
Quantity variation	Twenty-five percent (25%) at time of award

Documents to be attached to the bid

1. Patents and Company Registration Agency (PACRA) registration.
2. Valid Tax Clearance Certificate.
3. Valid social security certificate.
4. Proof of citizen ownership of the company (only citizen-owned companies are eligible to participate in this tender).
5. Duly signed Bid Submission Form (in the format indicated in Section III).
6. Bid validity period of 90 days.
7. Delivery period of 30 days.
8. Bid-Securing Declaration with validity of 3 years.
9. Signed Power of Attorney issued by Management or Board of Directors on the official letterhead.
10. Proof of average annual turnover of Kwacha One million (ZMW 1,000,000.00) in the last 3 years.

THE ABSENCE OF ANY OF THIS INFORMATION SHALL RENDER THE BID NON-RESPONSIVE.

Post-qualification

The best-evaluated bidder will be required to show documentary evidence of financial capability (a 30% credit line) and that the goods offered meet the attached technical specifications.

Delivery address and clarifications

Final destination (Project Site): Ministry of Mines and Minerals Development, New Government Complex, 12th Floor Main Stores, Lusaka, Zambia.

Requests for clarification should be addressed to:

The Permanent Secretary
Att: Head Procurement and Supplies Unit
Ministry of Mines and Minerals Development,
New Government Complex,
P.O. Box 31969,
Lusaka, Zambia
Telephone / Facsimile: +260-211-253589

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