INVITATION FOR TRAINING PROPOSALS

FINANCING SKILLS TRAINING FOR MICRO, SMALL AND MEDIUM ENTERPRISES (MSMEs) AND INFORMAL SECTOR

Background

The Technical Education, Vocational, and Entrepreneurship Training Authority (TEVETA) is a statutory body under the Ministry of Technology and Science established under the Technical Education, Vocational and Entrepreneurship Training (TEVET) Act, Chapter 138 of the Laws of Zambia to regulate, coordinate and monitor Technical Education, Vocational and Entrepreneurship Training in consultation with stakeholders. TEVETA's responsibilities include management of the Technical Education, Vocational and Entrepreneurship Training (TEVET) Fund.

The TEVET Fund is a financing platform that purchases training services from training providers in the TEVET sector on a competitive basis, to facilitate skills development for both the formal and informal sectors of the economy, at an arm's length transaction. It plays a critical role in reforming the TEVET system by separating training provision from its financing. It also shifts the focus from quantity to quality. As a financier of training procured from TEVET providers, the TEVET Fund introduces standards and accountability to achieve desired outcomes. The Fund also introduces performance incentives for training providers and, through its stakeholders, establishes rules for spending on training services that promote national development objectives, including equitable access.

Invitation to Training Providers

The Government of the Republic of Zambia, through the TEVET Fund, has set aside funds from the proceeds of the Skills Development Levy to implement **MSMEs and Informal Sector Training** activities.

Therefore, the Authority invites Training Institutions registered with TEVETA to submit training proposals to the Fund for support in skills development for MSMEs and Informal Sector Training that meet current market demands for this critical sector. This financing is available to TEVET providers whose request for financing will be considered responsive to the disbursement criteria.

Submission of Proposals

Training Providers will be required to submit five (5) copies of each of the proposals in a sealed envelope. The envelope should be clearly marked with the Name of the Applicant Institution and the Window for which the institution is applying.

The closing date for submission of proposals is **Friday 20th November 2026 at 15:00hrs**. Proposals sent by Tele-fax or email will not be accepted. Opening of proposals will immediately follow closure of the Tender Box. Applicants are welcome to witness the opening of the Tender Box.

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DETAILED TERMS OF REFERENCE HAVE BEEN EMAILED TO ALL TEVET REGISTERED INSTITUTIONS. HOWEVER, THESE MAY ALSO BE DOWNLOADED FROM THE TEVETA WEBSITE @ WWW.TEVETA.ORG.ZM.

Please note that the costs of preparing the proposal and negotiating contracts, including a visit to TEVETA if needed, are not reimbursable as a direct cost of the proposed funding. TEVETA is not bound to accept any of the proposals submitted. All proposals submitted will remain the property of TEVETA.

The Director General
Technical Education, Vocational and Entrepreneurship Training Authority (TEVETA)
Bird Cage Walk, Longacres
Private Bag RW 16X
LUSAKA.

Tel: 253331-4; WhatsApp: +260954590783
Email: tevetfund@teveta.org.zm

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