



Government of The Republic of Zambia
MINISTRY OF FISHERIES AND LIVESTOCK

EXPRESSION OF INTEREST FOR CONSULTING SERVICES FOR FEASIBILITY STUDY, PREPARATION OF SOLICITATION DOCUMENTS AND TRANSACTION ADVISORY SERVICES FOR CONSTRUCTION OF A MULTI STOREY OFFICE BUILDING AT THE NATIONAL LIVESTOCK EPIDEMIOLOGY AND INFORMATION CENTRE (NALEIC), KABELNGA ROAD, LUSAKA

1. BACKGROUND

Despite the critical role the Ministry plays in advancing the nation's economic transformation and improving livelihoods, the operational environment under which it functions remains inadequate. The current office facilities are dilapidated, have a poor water reticulation system that compromises sanitation and hygiene, and are overcrowded and insufficient to support the Ministry's expanding mandate. These conditions negatively impact staff productivity, stakeholder engagement, public perception, and overall service delivery.

The Ministry's office space spread across premises in Chilanga for the Fisheries Department, NALEIC in Rhodes Park, and additional offices in the Central Business District—does not adequately accommodate the growing number of staff. Of the 3,866 officers on the Ministry's Establishment Register, 901 are stationed at Headquarters. Due to limited space, many officers are compelled to share congested offices, resulting in discomfort, reduced efficiency, and heightened health risks, particularly in relation to airborne and other communicable diseases. The aging buildings further compound these risks, as they have only a few toilets per floor to service a large number of officers.

Furthermore, the dispersal of staff across multiple locations (Chilanga, Rhodes Park, and the Central Business District) creates significant challenges for coordination, workflow integration, and data management. These fragmented working conditions have led to operational inefficiencies that undermine the Ministry's ability to effectively deliver on its mandate.

In this regard, the Ministry intends to procure the services of an experienced Technical, Financial/Commercial, and Legal Transaction Advisor/Consultant to support the Government's plan to construct a new office block through a Public-Private Partnership arrangement under a Design, Finance, Build, Operate, and Transfer (DFBOT) framework up to commercial closure. The office block will be constructed at the National Livestock Epidemiology and Information Centre (NALEIC) on Kabelenga Road, off Church Road, in Lusaka.

Accordingly, these Terms of Reference outline the required services of a Transaction Advisor/Consultant leading a multidisciplinary team with the technical, financial, commercial, and legal expertise necessary to guide the Ministry through the entire PPP development process up to commercial close.

The Government of the Republic of Zambia through the Ministry of Fisheries and Livestock, as a Contracting Authority, wishes to explore the technical, financial and commercial viability of this project through a feasibility study as a Public-Private Partnership (PPP) Project, in line with the PPP Act No. 18 of 2023. The Ministry thus intends to procure the services of experienced technical, financial and commercial transaction advisor/Consultant to assist it through the phases of the PPP project cycle.

Therefore, the Terms of Reference require the services of a Transaction Advisor/Consultant representing a team of suitably qualified and experienced technical, financial/commercial and legal advisors to help the Ministry through the project Cycle up to commercial close.

2. OBJECTIVE OF THE ASSIGNMENT

The objective of this assignment is to carry out Consulting Services for the Feasibility Study, Solicitation Document Preparation and Transaction Advice for the Construction of a multi storey office building at NALEIC, Kabelenga road, Lusaka. The assignment aims to ensure that the project is comprehensively assessed and prepared in terms of its economic, financial, commercial, affordability, bankability and technical terms.

3. DELIVERABLES AND TIMELINES UNDER THE VIABILITY STUDY

The transaction advisor is required to produce a comprehensive feasibility and viability study for the Project. The feasibility study needs to clearly demonstrate affordability and bankability of the project and propose the optimal value-for-money solution for the Contracting Authority to achieve its desired outcomes. The feasibility study is to be conducted in compliance with feasibility study guidelines or applicable standards.

Deliverable
Inception Report
Needs Analysis Report
Project Due Diligence Report
Financial Model & Sensitivity Analysis Report
Technical Viability Report
Financial Viability Report
Economic Viability Report
Business Case
Preparation and Presentation of Final Report

4. APPLICATION PROCEDURE

The Ministry of Fisheries and Livestock now invites legally constituted consulting firms (not individual consultants) to submit an *Expression of Interest for Consulting Services for Feasibility Study, Preparation of Solicitation Documents and Transaction Advisory Services for the Construction of a multi-storey office building at Kabelenga road, Lusaka.*

Before preparing EOIs, consultants are advised to review the TOR, which outlines the assignment requirements and evaluation criteria. The Terms of Reference (TOR) can be collected from the address below.

The shortlisting criteria is as follows:

- Information detailing the company's existence and area of expertise
Company information should include: Certificate of Incorporation, Valid TAX Clearance Certificate, Valid Social Security Compliance Certificate (NAPSA Compliance Certificate or Workers Compensation Certificate) and PACRA documents showing the names of shareholders of the company.
- General experience in conducting consultancy services and data analysis similar to those required in this assignment;
- Familiarity with Zambia's Public-Private Partnership law, administrative and institutional system Demonstrated experience working with the procedures of any Multilateral agencies;
- An understanding of the institutional, technical and commercial aspects of public sector livestock infrastructure;
- Ability to conduct assessment of the PPP options and make recommendations
- Ability to effectively communicate with both internal and external stakeholders including other Government agencies for guidance and policy direction
- Planning and organising skills
- Ability to identify, analyse risks and provide mitigation measures
Ability to produce excellent bankable assessment reports; and
- Must be computer literate, with the ability to prepare Microsoft Word, Excel and Powerpoint presentations to senior management for sound decision-making

5. Duration

The Consultant will be expected to conclude the assignment within a period not exceeding Six (06) months from the date of contract signing.

Consultants may constitute joint- ventures to enhance their chances of qualifications. The JV agreement, or letter of intent to enter in a JV including an Agreement, indicating at least the parts of the services to be executed by the respective partners.

6. SELECTION PROCEDURE

The Consultant will be selected in accordance with the Quality Cost Based Selection (QCBS), as set out in the Zambia Public Procurement Act No. 8 of 2020 and as amended in the Zambia Public Procurement Act No. 17 of 2023, and its accompanying Public Procurement regulations, 2022 which are available on www.zppa.org.zm.

7. REQUEST FOR CLARIFICATIONS

Clarifications should be requested during the official hours from 08.00 to 17.00 hours (Monday to Friday.) no later than **Wednesday, 21st January, 2026**.

Requests can be directed to:

The Permanent Secretary
Ministry of Fisheries and Livestock
Attention: Head, Procurement and Supplies Unit
Mulungushi House, Independence Avenue
Third Floor, Room 310
Lusaka, Zambia
Email: Mutala.Kampamba@mfl.gov.zm (copy to Abigail.Kaoma@mfl.gov.zm)

8. SUBMISSION PROCEDURE

The EOI must be clearly marked "Expression of Interest for Consulting Services for Feasibility Study, Transaction Advisory Services for the Construction of a multi-storey office building at Kabelenga road, Lusaka." Submissions must be addressed to:

The Permanent Secretary
Ministry of Fisheries and Livestock
Attention: Head – Procurement and Supplies Unit
Street Address: Mulungushi House, Independence Avenue
Floor/Room Number: Third Floor, Room 310
Lusaka

The closing date for receipt of EOIs is **Monday, 26th January, 2026 at 10.30 hours local time**. EOIs will be opened immediately thereafter in the Procurement and Supplies Unit Pool Office, Third Floor, Room 306, in the presence of consultants or their representatives who choose to attend. **LATE SUBMISSIONS SHALL NOT BE ACCEPTED.**

Dr. Max M. Choombe
Permanent Secretary,
MINISTRY OF FISHERIES AND LIVESTOCK