



TAZAMA PIPELINES LIMITED

REQUEST FOR THE EXPRESSION OF INTEREST FOR THE PROVISION OF CONSULTANCY SERVICES FOR THE PREPARATION OF SUSTAINABILITY REPORTS FOR TAZAMA PIPELINES LIMITED - TPL-200-0126-CS-001.

(CONSULTING SERVICES)

1.0 INTRODUCTION

Tanzania Zambia Mafuta (TAZAMA) Pipelines Limited is a statutory body established pursuant to the Zambia Tanzania Pipelines Act, Chapter 455 of the Laws of Zambia. It owns and operates the TAZAMA Pipelines from the Port of Dar-es-Salaam in Tanzania to Ndola in Zambia.

2.0 BACKGROUND

TAZAMA Pipelines Limited has embarked on strengthening its sustainability practices and reporting systems in line with the International Standards (e.g. Global Reporting Initiatives (GRI), International Finance Reporting Standard (IFRS), Sustainability Accounting Standards Board (SASB) and Economic Social and Governance (ESG) Framework).

To enhance transparency and accountability, the company seek to engage a Consultant to guide the preparation of sustainability reports that meet the regulatory, stakeholder and investor expectations.

3.0 OBJECTIVES OF THE ASSIGNMENT

The Objectives of the assignment are but not limited to the following:

- (i) Develop a comprehensive sustainability reporting framework aligned with recognized global standards;
- (ii) Support the company in preparing its inaugural sustainability report and subsequent annual reports;
- (iii) Build internal capacity for ongoing sustainability data collection, monitoring, and reporting;
- (iv) Ensure compliance with national regulatory requirements and alignment with international best practices.

4.0 SCOPE OF THE ASSIGNMENT

The scope of the assignment is but not limited to the following:

4.1 Assessment & Gap Analysis

- (i) Review current practices, policies, and data collection systems.
- (ii) Identify gaps against international sustainability reporting standards.

4.2 Framework Development

- (i) Recommend appropriate reporting standards (GRI, SASB, IFRS Sustainability Standards, etc.).
- (ii) Develop a tailored reporting framework for the company.

4.3 Report Preparation

- (i) Draft the sustainability report for the reporting year.
- (ii) Ensure integration of environmental, social, and governance (ESG) indicators.
- (iii) Provide recommendations for disclosure of climate-related risks and opportunities.

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4.4 Capacity Building

Train staff on sustainability data collection, monitoring, and reporting.
Develop internal guidelines and templates for future reporting.

4.5 Stakeholder Engagement

Advise on stakeholder consultation processes.
Incorporate stakeholder feedback into the sustainability report.

5.0 DELIVERABLES

The Deliverables for the assignment are but not limited to the following:

- (i) Inception report outlining methodology and work plan.
- (ii) Gap analysis report with recommendations.
- (iii) Draft sustainability reporting framework.
- (iv) Draft and final sustainability report for the company.
- (v) Training sessions and capacity-building materials.
- (vi) Final consultancy report summarizing activities, outcomes, and recommendations.

6.0 DURATION OF THE ASSIGNMENT

The expected duration for the assignment is not more than **four (4) calendar months** covering the reporting cycle for the 2025 financial year.

7.0 REQUIREMENTS

TAZAMA Pipelines Limited now invites eligible consulting firms to express their interest in providing these services. Interested consultants must provide information indicating that the firm has undertaken similar assignments before and possess required qualifications to perform the services.

The following is the shortlisting criteria:

- (i) The core business and experience of the consulting firm stating the availability of key staff. (Provide Brochures and/or Company Profiles).
- (ii) Description of similar assignments undertaken by the firm stating the name, scope, and cost of the comparable assignments.
- (iii) Provide proof that the firm possess both technical and financial capacity to execute the assignment.
- (iv) Provision of information demonstrating experience in new innovations in undertaking the assignment will be an added advantage.

The selection of the successful firm shall be based on Quality Cost Based Selection (QCBS) Method set out in the Public Procurement Act No.8 of 2020, the Amendment Act No. 17 of 2023 and the Public Procurement Regulations of 2022.

8.0 DETAILS FOR SUBMISSION

Interested Consulting Firms **must** submit their Expression of Interest Proposals electronically to TAZAMA Pipelines Limited on email address: Tenders@tazama.co.zm. All submitted electronic Proposals must be password encrypted. **No Physical Copies shall be allowed.** The deadline for submission of Expression of Interest (EOI) is Tuesday, 3rd February, 2026 at 10.00 hours local time and the EOI Proposal will be opened immediately thereafter.

For clarification purposes only, please contact the following:

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