

TENDER FOR THE PROPOSED CONSTRUCTION OF DOUBLE STOREY REGIONAL OFFICE BLOCKS (PHASE 1 – BUILDING WORKS ONLY); LOT 1 -KASAMA, NORTHERN PROVINCE, AND LOT 2 MONGU, WESTERN PROVINCE FOR THE ZAMBIA REVENUE AUTHORITY – ZRA/ONB/044/2025 (MONGU) AND ZRA/ONB/040/2025 (KASAMA)

The Zambia Revenue Authority (ZRA) is a statutory body established under the Zambia Revenue Authority Act, Chapter 321 of the Laws of Zambia. Its mandate is to collect and account for tax revenue on behalf of the Government of the Republic of Zambia (GRZ), facilitate trade, and contribute to national development through effective and efficient revenue administration. In line with its Infrastructure Development Plan and the 2026 Approved Budget, ZRA has initiated the construction of new regional office blocks in Kasama and Mongu. This initiative is intended to enhance taxpayer service delivery, improve staff working conditions, and promote operational efficiency. To support this development, ZRA has set aside funds and intends to apply part of the proceeds to cover eligible payments under the contract resulting from this tender.

ZRA now invites eligible and qualified bidders to participate in the tender for the construction of double storey regional office blocks (Phase 1 – building works only). The works are divided into two lots and bidders are allowed to participate in all the Lots, but the award will be restricted to one Lot per bidder as shown below;

- **Lot 1 – Kasama, Northern Province, and**
- **Lot 2 – Mongu, Western Province.**

Bidding is being conducted under Open National Bidding (ONB) procedures in line with the Public Procurement Act No. 8 of 2020 and the Public Procurement Regulations of 2022. Participation is restricted to Citizen and Local Bidders as per Section 39(2) of the Public Procurement Act No. 8 of 2020, as amended by the Public Procurement (Amendment) Act No. 17 of 2023. The tender is subject to the preference and reservation scheme in line with Statutory Instrument No. 45 of 2025, of the Public Procurement (Preference and Reservation Schemes) Regulations, and Section 91(2)(e) of the Public Procurement Act No. 8 of 2020 specified in the solicitation document.

Site Visit:

Prospective bidders are encouraged to visit the work sites and obtain any information that may be required for preparing their bids. All costs associated with the site visits shall be borne by the bidders. The site visits are mandatory and are scheduled as follows:

1. **Lot 1 - Kasama, Northern Province on 9th February 2026 at 10:30 hours at the ZRA Kasama Offices, and**
2. **Lot 2 - Mongu, Western Province on 13th February 2026 at 10:30 hours at the ZRA Mongu Offices.**

Interested bidders are required to inspect the bidding documents, drawings, and Bills of Quantities (BOQs) and register and submit their bids electronically through the Electronic Government Procurement (e-GP) System. A non-refundable participation fee of ZMW 1,000.00 shall be paid online via the e-GP System. All bid documents must be clearly marked: **“TENDER FOR THE PROPOSED CONSTRUCTION OF DOUBLE STOREY REGIONAL OFFICE BLOCKS (PHASE 1 -BUILDING WORKS ONLY) FOR THE ZAMBIA REVENUE AUTHORITY - TENDER NO. ZRA/ONB/040/2025 (KASAMA) / ZRA/ONB/044/2025 (MONGU).”** The deadline for submission of bids is **23rd February, 2026 at 10:00 hours (e-GP System Time).**

**Secretary,
Procurement Committee
For/Commissioner General
ZAMBIA REVENUE AUTHORITY**