

INVITATION FOR BIDS (IFB)

Date: 20th February, 2026

TENDER No: HELSB/IT/PR296/ONB/02/2026: PROVISION OF DEDICATED CORPORATE INTERNET SERVICES FOR HELSB HEAD OFFICE, REGIONAL OFFICES, AND DATA CENTRE SITE UNDER A ONE-YEAR RUNNING CONTRACT, RENEWABLE SUBJECT TO SATISFACTORY PERFORMANCE

Dear prospective Bidders,

The Higher Education Loans and Scholarships Board has provided funds in the budget year 2026 for the procurement of internet services. The Higher Education Loans and Scholarships Board now invites bids from eligible Citizen and Local Bidders to tender for the provision of internet services to the Higher Education Loans and Scholarships Board on a one year running contract renewable subject to satisfactory performance.

Bidding will be conducted using the Open National Bidding (ONB) procedures specified in the Public Procurement Act No.8 of 2020 (as amended by the Public Procurement (Amendment) Act No. 7 of 2023) and the Public Procurement Regulations of 2022. The tender is open to citizen and local bidders only pursuant to the Public Procurement Act No 8 of 2020 (as amended by the Public Procurement (Amendment) Act No. 7 of 2023). For avoidance of doubt, citizen bidder" means, in the case of — (a) an individual, a bidder or supplier who is a citizen; (b) a firm or company, whether corporate or unincorporate, a firm or company wholly owned by a citizen; and (c) a body of persons wholly comprising of citizens. While local bidder means - a non-citizen bidder or supplier who is registered to undertake business activities in Zambia in accordance with the relevant written law.

Interested eligible citizen or local bidders may access a complete set of bidding document on the electronic Government Procurement (e-GP) system at a non-refundable fee of **ZMW500.00 (Zambian Kwacha Five Hundred Only)**.

Prospective Bidders are invited to attend a pre-bid meeting **on Thursday 5th March, 2026 at 10:30 hours online via Microsoft Teams Meeting** through the link provided in the Solicitation Document, under the Bidding Data Sheet.

The bids should be submitted through the ZPPA e-GP platform via <https://eprocure.zppa.org.zm> on or before **Monday 23rd March, 2026 at 10:30** hours local time and must be accompanied by a duly completed and signed bid securing declaration.

John Machayi (Dr.)
Chief Executive Officer
HIGHER EDUCATION LOANS AND SCHOLARSHIPS BOARD