

REGISTRATION OF SUPPLIERS FOR 2026-2028

AB Bank Zambia invites all reputable companies to register as suppliers of goods and services for the year 2026-2028 in the following categories:

1. IT Services	19. Facilities & Premises-Handyman's Services
2. Archiving Services	20. Legal Services and
3. Catering Services	21. Marketing & Advertising Services
4. Janitorial Services	22. Service, repair and Supply of Note Counting Machines/ Bundling Machines
5. Cleaning Services	23. Construction & Engineering Services
6. Local & International Courier Services	24. Office Supplies/ Groceries
7. Debt Collection Services	25. Printing Services
8. Supply of Drinking Water & Dispensers	26. Telephone and Mobile Services
9. Provision of Auctioning Services	27. Supply of Promotional Items
10. Fumigation Services	28. Supply of Office Stationary
11. Supply of Office Furniture	29. Valuation/ Real Estate Services
12. Supply/Repairs & Maintenance - Generators	30. Valuation Surveyor Services
13. Provision of Insurance Services	31. Waste Collection Services
14. IT Hardware/Telecoms & Electronics	32. Car Hire and Transportation Services
15. Repairs and Maintenance – Air Conditioners	33. Provision of Event Management Services
16. Service and Supply - Firefighting Equipment	34. Provision of Electrical/ Plumbing and General Property Maintenance works
17. Repairs and Maintenance – Motor Vehicles/ Motorbikes	35. Repairs and Maintenance – Equipment/ Infrastructure
18. Cash in Transit Services	36. Security Services – Guarding/ CCTV/Access Control
	37. HR Services

Requirements

1. Proof of identity for authorised Company signatories
2. Proof of Physical Address (Utility Bill / Lease Agreement/Certificate of title)
3. Certificate of Incorporation/Registration (PACRA).
4. Latest PACRA Company Printout
5. Board Resolution
6. Business Levy/Trading License
7. Valid Tax Clearance Certificate
8. VAT Registration Certificate (Where Applicable)
9. TPIN Certificate
10. Minimum of 3 traceable business references.
11. Bank account confirmation letter
12. Company profile

Conditions

1. AB Bank Zambia shall undertake a preliminary evaluation of the submissions and **only successful applicants will be notified.**
2. All Applicants must fully comply with the registration requirements.
3. Application forms can be obtained by sending an email to: E-procurement@abbank.co.zm
4. Registration **does not** constitute automatic award of business.
5. Vendors may register in a maximum of four (4) categories).
6. The closing date for registration is 10th April 2026 for further clarification, please contact the Administration Department on +260 211 220835/36/38/40.
7. Emails must bear the subject line **"Supplier Registration"** and be sent to E-procurement@abbank.co.zm.
8. All registrations shall be valid for a period of two (2) years.
9. Terms and Conditions shall apply.
10. No Physical applications will be accepted.
11. All service providers or suppliers currently engaged by AB Bank Zambia Limited **should apply as they will not be automatically included in the updated vendor database.**
12. Any form of solicitation will result in automatic disqualification.