



REQUEST FOR EXPRESSION OF INTEREST (EOI) (CONSULTING SERVICES – INDIVIDUAL SELECTION)

Name of Project: Strengthening Institutional Capacity for the Sound Management of Chemicals and Wastes in Zambia

NAME OF THE ASSIGNMENT:
INDIVIDUAL CONSULTANCY TO CONDUCT A FEASIBILITY STUDY FOR THE ESTABLISHING A ONE-STOP CENTRE FOR THE WASTE RECYCLING INDUSTRIAL PARK IN ZAMBIA

Reference No: ZEMA/RPF/OSWMIP/03/26

Issuance Date: 23rd March 2026

1. Background

The United Nations Environment Programme (UNEP), in partnership with the Government of the Republic of Zambia through the Zambia Environmental Management Agency (ZEMA), is implementing the Special Programme project titled "To Strengthen Institutional Capacity for the Sound Management of Chemicals and Wastes in Zambia."

The project aims to enhance institutional capacity through strengthened coordination, regulatory reform, improved compliance, and the promotion of green economy approaches within the chemicals and waste management sector.

As part of these efforts, the project seeks to undertake a feasibility study for the establishment of a One-Stop Centre for an Integrated Waste Management Industrial Park. This initiative is intended to improve efficiency, streamline regulatory processes, enhance environmental protection, promote resource recovery, and facilitate private sector participation across the waste management value chain.

ZEMA now invites suitably qualified and experienced individual consultants to indicate their interest in providing consultancy services for this assignment.

2. Rationale for the Consultancy

The development of an integrated waste management industrial park operating under a One-Stop Centre model presents a strategic opportunity to improve coordination, strengthen compliance, and enhance investment in the waste management sector.

However, the establishment of such a facility requires a comprehensive feasibility assessment covering technical, institutional, regulatory, environmental, social, and financial dimensions. This consultancy will generate evidence-based analysis and practical recommendations to guide decision-making, infrastructure development, and implementation planning.

3. Objectives of the Consultancy

The overall objective of this consultancy is to undertake a comprehensive feasibility study for the establishment of a One-Stop Centre for a Waste Management Industrial Park in Zambia.

Specific Objectives

- Assess the current waste management landscape and institutional arrangements.
- Evaluate technical options, infrastructure requirements, and suitable site locations.
- Review legal, regulatory, and institutional frameworks governing waste management and compliance.
- Assess environmental, health, and social implications of the proposed facility.
- Analyse financial and economic viability, including financing models and PPP options.
- Develop implementation options and a phased roadmap.
- Propose a framework to support prioritisation of women-owned SMEs within the industrial park.

4. Scope of Assignment

The Consultant will:

- Conduct a baseline assessment of waste management systems, infrastructure, and stakeholders.
- Undertake site selection and technical feasibility analysis.
- Review regulatory and institutional frameworks and identify gaps.
- Assess environmental, public health, and social impacts and propose mitigation measures.
- Analyse financial viability, including capital and operational costs, revenue streams, and PPP models.
- Benchmark international best practices and comparable models.
- Conduct stakeholder consultations and validation processes.
- Develop implementation models and a phased operational roadmap.
- Propose a Women-Owned SME Prioritisation Framework.
- Produce a comprehensive final feasibility study report.

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- j) Produce a comprehensive final feasibility study report.

5. Expected Deliverables

Key deliverables will include:

- a) Inception Report
- b) Baseline and Situational Assessment Report
- c) Technical Feasibility and Site Selection Report
- d) Legal, Regulatory and Institutional Assessment Report
- e) Environmental, Public Health and Social Feasibility Report
- f) Stakeholder Consultation Report
- g) Financial and Economic Viability Report (including PPP analysis)
- h) Best Practice Benchmarking Report
- i) Women-Owned SME Prioritisation Framework
- j) Draft and Final Feasibility Study Reports

6. Duration of Assignment

The consultancy will be undertaken within Six (6) months from contract effective date.

7. Reporting and Supervision

The Consultant will work under the strategic oversight of the National Multi-Stakeholder Coordinating Committee (NMCC) and report through the Project Secretariat at ZEMA. All deliverables will be submitted for review, validation and endorsement through established national coordination mechanisms.

8. Selection Criteria

- A Bachelor's Degree in Civil Engineering or related field;
- Valid professional registration with the Engineering Institution of Zambia (EIZ) or equivalent;
- A Master's Degree in Environmental Engineering, Environmental Management, Infrastructure Planning, or related field is an added advantage;
- 7–10 years of relevant experience in feasibility studies, waste management systems, or infrastructure development;
- Experience in stakeholder engagement and preparation of technical and financial reports;
- Knowledge of PPP models or infrastructure financing mechanisms is an added advantage;
- Strong analytical, coordination, and report-writing skills.

9. Submission

Interested Individual consultants are requested to submit their sealed and bound Expression of Interest (EOI) documents clearly marked "**Expression of interest (EOI): Consultancy for the Establishment of a One-Stop Centre for a Waste Recycling Industrial Park in Zambia**" in the tender box located at the **Zambia Environmental Management Agency (ZEMA) Head Office**. This should include;

- A signed Expression of Interest letter indicating suitability and availability for the assignment.
- The Consultant shall demonstrate a clear understanding of the assignment by submitting a narrative description outlining the assignment, the proposed methodology, and a detailed work plan.
- Curriculum Vitae (CVs), highlighting relevant qualifications and experience.
- Copies of relevant academic and professional qualifications.
- At least three (3) professional references with valid contact details.
- Evidence of similar assignments demonstrating relevant experience.

Four (04) copies, One (01) original and three (03) copies of the EOI well bound documents in a sealed envelope must be submitted to the address below not later than 17th April 2026 at 15:00hours.

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