



Republic of Zambia
MINISTRY OF TRANSPORT AND LOGISTICS

**EXPRESSION OF INTEREST TO UNDERTAKE A FEASIBILITY STUDY FOR A
PROPOSED THREE-STOREY OFFICE BUILDING AT THE MINISTRY OF TRANSPORT
AND LOGISTICS HEADQUARTERS, LUSAKA. TENDER NO. MOTL/S /01/2026**

1.0 BACKGROUND

The Ministry of Transport and Logistics (MTL) is mandated to formulate, implement and coordinate policies, programs and projects relating to transport and logistics in Zambia. Due to expanding operational requirements, the Ministry intends to develop additional office accommodation at its Headquarters in Lusaka through the construction of a proposed three-storey office building.

The proposed site is currently occupied by an existing single-storey structure. In line with Government requirements for evidence-based investment decisions, the Ministry seeks to engage a suitably qualified Consultant to undertake a comprehensive feasibility study to determine the viability of the proposed development. The study shall objectively assess development options, including retention, alteration or demolition of the existing structure, and provide a sound basis for decision-making, budgeting and procurement.

2.0 OBJECTIVES

2.1 Overall Objective

To assess the technical, financial, economic, and implementation feasibility of constructing a three-storey office building at the Ministry of Transport and Logistics Headquarters in Lusaka. This will enable the Ministry to make an informed decision on whether to proceed with the project and under what conditions.

2.2 Specific Objectives

The specific objectives are to:

- i. Determine the technical feasibility of developing a three-storey office building on the proposed site, including assessment of site suitability, statutory compliance and the structural adequacy of the existing single-storey building for retention, modification or demolition;
- ii. Develop and comparatively analyse viable development options, including preliminary space planning and functional layouts, in order to identify the most suitable solution for the Ministry's operational requirements;
- iii. Establish the financial and economic viability of the proposed development by preparing indicative capital and life-cycle cost estimates and assessing affordability and value for money;
- iv. Identify key project risks and recommend a justified preferred option together with an appropriate implementation and procurement strategy to guide subsequent project stages.

3.0 APPLICATION PROCEDURE

The Ministry of Transport and Logistics now invites legally constituted consulting firms (not individual consultants) to submit an **EXPRESSION OF INTEREST TO UNDERTAKE A FEASIBILITY STUDY FOR A PROPOSED THREE-STOREY OFFICE BUILDING AT THE MINISTRY OF TRANSPORT AND LOGISTICS HEADQUARTERS, LUSAKA.**

Before preparing EOIs, consultants are advised to review the TOR, which outlines the assignment requirements and evaluation criteria. The Terms of Reference (TOR) can be collected from the address below.

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The shortlisting criteria is as follows:

The Consultant shall be a legally registered and practicing professional entity in Zambia, with proven capacity to undertake multidisciplinary feasibility studies for public sector infrastructure projects of similar scale and complexity. The firm should demonstrate:

- a) Minimum of ten (10) years' experience in architectural and engineering consultancy services, with at least five (5) years in feasibility studies or planning of multi-storey institutional or office buildings
- b) Proven record of at least three (3) assignments of similar scope and complexity undertaken within the last ten (10) years. Experience with Government projects in Zambia or the SADC region will be an added advantage
- c) Demonstrated in-house or associated capacity in architecture, structural engineering, quantity surveying, building services engineering and cost analysis
- d) Firms may constitute joint-ventures to enhance their chances of qualification. **Note** that It is mandatory for International firms wishing to participate to enter into a legally binding joint venture with a locally registered firm. ***The JV agreement, or letter of intent to enter in a JV including an Agreement, indicating at least the parts of the services to be executed by the respective partners.***

4.0 DURATION OF THE ASSIGNMENT

The assignment shall be completed within a maximum period of 16 weeks from the commencement date.

5.0 SELECTION PROCEDURE

The Consultant will be selected in accordance with the Quality Cost Based Selection (QCBS), as set out in the Zambia Public Procurement Act No. 8 of 2020 and as amended in the Zambia Public Procurement Act No. 17 of 2023, and its accompanying Public Procurement regulations, 2022 which are available on www.zppa.org.zm.

6.0. REQUEST FOR CLARIFICATIONS

Clarifications should be requested during the official hours from 08.00 to 17.00 hours (Monday to Friday.) no later than **17th April, 2026**. Requests can be directed to:

The Permanent Secretary
Ministry of Transport and Logistics
Attention: Head Procurement and Supplies Unit
At Stand No. 5199, United Nations Avenue
P.O BOX 50065, Lusaka
Contact email: Shimiti.Zulu@motl.gov.zm

SUBMISSION OF APPLICATION

Expressions of Interest should be deposited in the Ministry of Transport and Logistics Tender box, Ground Floor, Stand No. 5199, United Nations Avenue P.O BOX 50065, Lusaka. **Submissions must be clearly marked "EXPRESSION OF INTEREST TO UNDERTAKE A FEASIBILITY STUDY FOR A PROPOSED THREE- STOREY OFFICE BUILDING AT THE MINISTRY OF TRANSPORT AND LOGISTICS HEADQUARTERS, LUSAKA".**

Electronic submissions will not be accepted.

Expression of Interest will close on 27th April, 2026 at 11:00 hours. LATE EXPRESSIONS OF INTEREST WILL NOT BE ACCEPTED.