



Invitation for Bids (IFB)

RE-ADVERTISED

TENDER No. CHAZ/GF/NFMHIVTB4/ONB1/4//26 TENDER FOR THE SUPPLY AND DELIVERY OF LAPTOP COMPUTERS

1. The Churches Health Association of Zambia has provided for funds under the NFM 4-GC7 -HIV/TB Grant and intends to apply part of the funds to payments under the Contract for the supply and delivery of Laptop Computers.
2. The Churches Health Association of Zambia (hereinafter referred to as CHAZ) now invites sealed bids for the supply and delivery of Laptop Computers as indicated in the table below:

SN	Description of Items	Quantity	Delivery Period
1	Laptop Computers	100	10 to 12 weeks

3. Bidding will be conducted under the Open National Bidding (ONB) as prescribed by the CHAZ Bidding documents.
4. Interested eligible bidders should obtain further information for inspection of the Bidding Documents from the CHAZ Website: www.chaz.org.zm or Office of the Manager Procurement, CHAZ Complex, Plot No. 2882/B/5/10 Mission Drive, Water Falls, P.O Box 34511, Lusaka, Zambia. Telephone number + 260 211 – 428000/428001/428002.
Please note that Telefax and E-mail bids, will not be accepted.

5. A complete set of Bidding Documents may be purchased by any interested eligible bidder upon payment of a **non-refundable fee of ZMW 3,000.00** or its equivalent in any freely convertible currency at the prevailing exchange rate, in cash or by bank certified cheque. Purchase and Collection of bidding documents shall be Monday to Friday from 08.00 hours to 16:30 hours, Local Time up to the date of tender closing.
6. Bids must be delivered and deposited in the tender box located at the main reception, first floor of CHAZ House at the address below on or before **Friday 8th May 2026** at 12:00 hours, Local Time. Late bids will be rejected. Bids will be opened in the presence of the bidders and/or their representatives who choose to attend in person at CHAZ Complex, Plot No. 2882/B/5/10 Mission Drive, Water Falls, Lusaka. A Bid Security (Bank Guarantee) of 2% (two percent) of the bid sum or an equivalent amount must accompany all bids in a freely convertible currency or a **Bid-Securing Declaration** (Declaration Form) which will take three (3) years suspension period if the Bid –Securing declaration is not complied with by the bidder withdrawing its bid.
7. The bidder **must** comply fully with the technical specifications set out in the bidding documents (**Technical Specifications section**) and conform in all respects with the drawings, quantities, models, samples, measurements and other instructions. Failure to do so will render a bidder to be non-responsive.
8. The address referred to above is:
The Chief Executive Officer
Churches Health Association of Zambia,
CHAZ Complex, Plot No. 2882/B/5/10 Mission Drive, Water Falls,
P.O Box 34511, Lusaka, Zambia.

Attention:

Director Grants, Compliance, Risk Management and Procurement