

EXPRESSION OF INTEREST (EOI)

DEVELOPMENT OF A MODERN DYNAMIC WEBSITE WITH INTEGRATED CMS/CRM-07/05/2026

1. INTRODUCTION

The Zambia Institute of Procurement and Supply invites qualified and experienced vendors to submit Expressions of Interest (EOI) for the design, development, deployment of a modern, dynamic, and user-friendly website.

The objective is to develop a robust digital platform that enhances online presence, improves stakeholder engagement, and enables easy content management by non-technical staff.

2. SCOPE OF WORK

- a) Designing a modern, responsive, and visually appealing website
- b) Developing a dynamic website using current and scalable technologies
- c) Integrating a user-friendly CMS/CRM system
- d) Ensuring non-technical users can easily update content
- e) Mobile and cross-browser compatibility
- f) Secure hosting and data protection
- g) Social media and third-party integrations
- h) Staff training
- i) Post-deployment support and maintenance

3. TECHNICAL REQUIREMENTS

- Modern web technologies (HTML5, CSS3, JavaScript frameworks or equivalent)
- Intuitive CMS/CRM dashboard
- Role-based access control
- Scalable and secure architecture
- Fast performance and optimized loading
- SEO-friendly structure
- Analytics integration
- Support event based online registrations

4. VENDOR REQUIREMENTS

- Proven experience with similar projects
- Strong portfolio

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- Qualified technical team
- UX/UI expertise
- Ability to train users and provide support
- Compliance with statutory requirements

5. STATUTORY REQUIREMENTS

- Certificate of Incorporation/ registration certificate
- Valid ZRA Tax clearance certificate
- Valid NAPSA Compliance Certificate
- PACRA printout with current structure of Directors
- Relevant licenses e.g.: ZICTA/ICTAZ or EIZ
- Proof of address
- Other applicable documents

6. SUBMISSION REQUIREMENTS

- Company profile
- Portfolio
- Technical approach
- CMS/CRM proposal
- Team details
- References
- Statutory documents

7. EVALUATION CRITERIA

- Experience and past performance
- Technical solution quality
- Ease of use of CMS/CRM
- Compliance
- Value for money

8. SUBMISSION DETAILS

Expressions of Interest must be clearly labelled:

"EOI – Development of A Modern Dynamic Website with Integrated CMS/CRM-07/05/2026" delivered and dropped in the tender box attention to:

The Registrar/CEO,

Zambia Institute of Procurement and Supply (ZIPS),

Plot No. 6764, Akanongo Rd,

Off Chainama Rd,

P.O Box 31162,

LUSAKA.

Deadline: The closing date for submission is Wednesday 20th May 2026 at 15:00hrs;