



**ZAMBIA STATE INSURANCE PENSION TRUST FUND
(ZSIPTF)**

INVITATION FOR BIDS (IFB)

**OBN NO: ZSIPTF/ORD/14/05/2026 - TENDER FOR THE
PROVISION OF DEBT COLLECTION SERVICES ON
ONE (1NO.) YEAR RUNNING CONTRACT BASIS**

1. Zambia State Insurance Pension Trust Fund (ZSIPTF) owns various types of buildings located in the Southern and Northern Region. ZSIPTF has reserved funds under its 2026 Budget provision for the provision of Debt Collection Services on a One (1No.) year running contract basis
2. The ZSIPTF now invites sealed bids from eligible and qualified bidders for the **Debt Collection Services**.
3. A complete solicitation document may be purchased by bidders from the Fund Manager, ZSIC Life Offices, Insurance House, Cairo Road Lusaka at a non-refundable fee of **ZMW500.00** and bids must be accompanied by a bid securing declaration form duly signed.
4. The bids should be deposited at Woodgate House, Lusaka, Cairo Road, 5th Floor in the tender box on or before **Thursday, 18th June 2026 at 10:30 hours**. Late Bids will not be accepted.
5. Bidders may obtain further information by submitting requests for clarification to bmmwape@zsiclife.co.zm; gmutale@zsiclife.co.zm; endamba@zsiclife.co.zm. The deadline for the submission of clarifications shall be **Friday, 12th June 2026 at 15:00 hours**.
6. Bids will be opened at Woodgate House, Lusaka, Cairo Road, 5th Floor on Thursday, 18th June 2026 at 10:30 hours. **The bids will be opened in the Committee Room on the 5th Floor, Woodgate House.**