



NATIONAL PENSION SCHEME AUTHORITY

INVITATION FOR BIDS

TENDER FOR THE PROPOSED EXTENSION AND FIT OUT OF THE CUSTOMER SERVICE CENTRE AT NAPSA HOUSE FOR THE NATIONAL PENSION SCHEME AUTHORITY IN CHOMA DISTRICT, SOUTHERN PROVINCE- NAPSA/ONB/DP/05/26

The above-mentioned tender has been invited by the National Pension Scheme Authority (NAPSA) through the electronic Government Procurement System (e-GP system) platform.

The e-GP system is hosted by the Zambia Public Procurement Authority (ZPPA). Bidding will be conducted using the **Open National Bidding** procedures specified in the Public Procurement Act No.8 of 2020 as amended by Act No. 17 of 2023 and the Public Procurement Regulations SI. 30 of 2022.

This invitation for bids (IFB) is open to both Citizen and Local Bidders with a valid **NCC Certificate, Grade 3, 4 or 5, Category B**. However, Citizen Bidders shall be given priority in the evaluation of the bids. In addition, Local Bidders shall be required to partner with Citizen Bidders. The Local Bidder must indicate the name of the Citizen Bidder they intend to partner with in their submission. The Bidding Document can be accessed via the ZPPA website (www.zppa.org.zm) and the NAPSA website (www.napsa.co.zm).

Item No.	Description of Item	Date
1	Date and time of commencement of inspection of Bidding Documents	Friday 22nd May 2026. Bidders are advised to pay a K500.00 participation fee or its equivalent through the ZPPA e-GP System before tender closing date.
2	Date of Mandatory Pre-bid/ site visits	Bidders are advised to attend the mandatory/ pre-bid/ site visit meeting scheduled as follows. 1. Choma – Tuesday, 9th June 2026 at 10:00 hours at Choma NAPSA House in Choma District, Southern Province.
3	Last Date and Time for receipting of bids	Tuesday, 23rd June 2026 at 11:30 hours, through the eGP system.

Secretary
Management Procurement Committee
For/Director General
NATIONAL PENSION SCHEME AUTHORITY
Issue date: 2nd June 2026