

REQUEST FOR PROPOSALS

RFP No: ZICA/DFI/TD/0008/2026:

CONSULTANCY SERVICES FOR EXTERNAL AUDIT SERVICES FOR THE FINANCIAL YEARS ENDING 31ST DECEMBER 2027, 2028, AND 2029 FOR THE ZAMBIA INSTITUTE OF CHARTERED ACCOUNTANTS

BACKGROUND

The Zambia Institute of Chartered Accountants (ZICA, "the Institute") is a self-regulatory membership body for the accountancy profession in Zambia, established under the Accountants Act of 1982 and re-established under the Accountants Act of 2008. Its primary mandate is to promote the accountancy profession through the regulation of accountancy practice and education in Zambia.

ZICA now invites proposals from eligible firms to provide the following consultancy services (hereinafter referred to as the "Services"): *Consultancy services for external audit services for the financial years ending 31st December 2027, 2028, and 2029.*

ELIGIBILITY

This tender is open to all eligible firms.

TENDER REQUIREMENTS

Interested firms may access the Solicitation Document, which details the specific requirements, from the ZICA website at www.zica.co.zm/tenders.

SUBMISSION OF PROPOSALS

Proposals prepared in accordance with the guidelines provided in the Solicitation Document must be submitted through the ZICA's ERP Procurement System at <https://portal.zica.co.zm/supplier>.

CLOSING DATE

The tender closes on **28th August 2026 at 10:00 AM local time**. Proposals will be opened immediately thereafter.

Secretary – Procurement Committee

For Chief Executive Officer

ZICA IS A MEMBER OF: