



REPUBLIC OF ZAMBIA
MINISTRY OF GREEN ECONOMY AND ENVIRONMENT

REQUEST FOR EXPRESSION OF INTEREST (INDIVIDUAL CONSULTANT)

Assignment Title: NATIONAL POLICY CONSULTANT FOR THE ECOSYSTEM BASED ADAPTATION PROJECT

Project Name: ECOSYSTEM ADAPTATION PROJECT

Reference: ZM-MGEE-EBA - INDV_003

1.0 PROJECT BACKGROUND

The Ministry of Green Economy and Environment (MGEE) through its Department for Green Economy and Climate is implementing the GEF funded “Building the resilience of local communities in Zambia through the introduction of Ecosystem-based Adaptation (EbA) into priority ecosystems, including wetlands and forests” Project. The overarching goal is to reduce the vulnerability of communities living around wetlands and forests in Zambia to current and predicted effects of climate change, such as drought and flooding. The objective of the project is to strengthen the capacity of government and rural communities living around wetlands and forests to adapt to climate change using EbA.

The project implementation commenced in 2021 with a grant of US\$ 6,185,000, and had the Mid Term Review (MTR) conducted in 2025. The MTR recommended for urgent review and integration of EbA approaches on planned policies and plans as well as adoption of policies, plans and Acts that were integrated with EbA approaches and validation of policy briefs developed.

2.0 OBJECTIVE OF THE ASSIGNMENT

The objective of this assignment is to urgently ensure Government adoption of EbA considerations integrated into Policies, Plans and Acts for ownership at institutional and community level and translation into practical, sustainable actions for visible ecosystem improvement.

3.0 SPECIFIC TASKS AND RESPONSIBILITIES

- a) The Policy Expert will undertake the following specific tasks:
- b) Review of Plans for integration of EbA Considerations aimed at reducing gender-based barriers, improving opportunities for women through EbA and improving inter-sectoral coordination;
- c) Official validation of policy briefs developed with recommendations for integration of EbA into national wetland and forest policies and legislation developed and presented to the MGEE for advocacy on sustainable management of wetlands and forests in Zambia;
- d) Ensure adoption of EbA Considerations of Policies, Plans and Acts reviewed and integrated with EbA considerations;
- e) Ensure strategic documenting and dissemination of lessons learned, and success stories to key national stakeholders, technical and financial partners, on policy forums in supporting the mainstreaming of EbA into national and sub national planning.
- f) Provide policy reform evidence to demonstrate the project’s contribution to the GEF Climate Change Results Framework and its overarching goal of strengthening climate resilience.
- g) of the CERPAs performance as a driver of ERs in the respective Chiefdoms.

4.0 QUALIFICATION CRITERIA

To qualify for issuance of the Request for Technical Proposal, consulting individual should have the following minimum qualifications:

- a) A minimum of Masters’ degree in Policy, Environment and Natural Resources Management, Forestry, Development studies, Political Science or related field.
- b) A minimum of 10 years of proven working experience in the area of policies on environment and natural resources management;
- c) Demonstrate extensive technical knowledge on wetlands and Forestry conservation.
- d) Provide proven working experience in rural areas of Zambia is an asset;
- e) Must show theoretical and practical experience in drafting, implementing, monitoring and evaluating public policies, strategies or concepts on environment and natural resources management;
- f) Demonstrate excellent drafting and formulation skills;
- g) Prove proven record of official reports or papers/studies on wetlands and forestry conservation;
- h) Must preferably have sufficient knowledge of operations of the United Nations and UNEP.

The consultant will be selected in accordance with the Individual Consultant Selection Method (INDV) set out in *the Public Procurement Act No.8 of 2020 and the Public Procurement Regulation of 2022*

5.0 DURATION OF THE CONSULTANCY.

The duration of the consultancy is 90 days spread over a period of 10 calendar months.

6.0 DEADLINE AND SUBMISSION

The Ministry of Green Economy and Environment now invites eligible individual (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should submit their application letter and detailed CV with information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Further information and the detailed Terms of Reference for the assignment can be obtained at the address below during office hours 08:00 -13:00 and from 14:00 -17:00 hours local time.

Expressions of Interest (EOI) with detailed Curriculum Vitae, and Cover letter must be submitted electronically via email addresses below on or before **Friday, 14th August 2026, at 16:00 hours** to Ellison.Sakala@mgее.gov.zm and copy to Sibeso.Mataa@mgее.gov.zm

Head- Procurement and Supplies Unit

For/Permanent Secretary

MINISTRY OF GREEN ECONOMY AND ENVIRONMENT