



THE COPPERBELT UNIVERSITY

INVITATION FOR PRE-QUALIFICATION TO UNDERTAKE THE SALE OF GRADUATION GOWNS AND ACCESSORIES AT THE COPPERBELT UNIVERSITY FOR A THREE YEAR PERIOD

The Copperbelt University is a Public University existing under the Higher Education Act CAP 136 of the Laws of Zambia, for purposes of, inter alia, providing University Education, Research and Consultancy. In meeting its mandate of providing training, the University conducts at least one Graduation Ceremony annually to confer degrees to approximately 2000 eligible Graduands.

The University intends to Pre-Qualify reputable companies registered with the Zambia Association of Manufacturers, to Undertake the Sale of Graduation Gowns to Graduands at the Copperbelt University over a Three-Year Period.

Pre-qualification will be conducted through the procedures specified in the Public Procurement Act No. 8 of 2020 and Regulations of 2022 and is open to all eligible bidders as defined in the Act and Regulations.

Interested eligible bidders may obtain further information and the prequalification documents from the Procurement Unit at the University from 08.30 hours to 16.30 hours.

APPLICATION DEADLINE:

Sealed and clearly marked applications should be deposited in the Tender Box located outside the Procurement Unit at Site 6, Copperbelt University, Jambo Drive, Riverside, Kitwe.

The closing date for submission is 14th August, 2026 at 10.00hours local Zambian time.

Opening of the applications shall be conducted at the Procurement Office at 10.00 hours the same day.

APPLICATIONS MUST BE ADDRESSED TO:

Procurement Manager
For/ On Behalf of the Vice Chancellor
The Copperbelt University
P.O. Box 21692
KITWE